



**ace usa**

# WEEKLY SELF-INSPECTION REPORT

- SPRINKLERS**
  - 1. Weekly control valves tests made & records (listing each individual valve) completed? Yes  No
  - 2. Weekly pump tests made & records completed? Yes  No
- FIRE HYDRANTS**
  - 3. Not obstructed? Yes  No
  - 4. Are standpipes, hose or nozzles in good condition? Yes  No
  - 5. Not obstructed? Yes  No
  - 6. Good condition, attached to water supply? Yes  No
- FIRE ALARMS**
  - 7. All bells/water flow alarms tested, records completed? Yes  No
  - 8. Main power supply in good condition? Yes  No
  - 9. Indicator board lamps all working? Yes  No
  - 10. Public fire brigade or central station connection in order? Yes  No
- EXTINGUISHERS**
  - 11. All present and in good order? Yes  No
  - 12. Not obstructed? Yes  No
  - 13. Serviced at periodic intervals? Yes  No
- FIRE DOORS**
  - 14. Not obstructed? Yes  No
  - 15. All self-closing devices working? Yes  No
- BOILERS**
  - 16. Weekly & daily safety checks made & records completed? Yes  No
- SMOKING**
  - 17. Are smoking rules observed? Yes  No
- FLAMMABLE LIQUIDS**
  - 18. Excessive quantities in working area? Yes  No
  - 19. Any damaged/loose grounding and bonding? Yes  No
  - 20. Any accumulations of empty cans? Yes  No
  - 21. Any waste or water in tank bunds? Yes  No
  - 22. Any accumulations of soiled rags or water? Yes  No
- GAS CYLINDERS**
  - 23. Any idle cylinders in buildings? Yes  No
  - 24. Any cylinders not secured? Yes  No
  - 25. Any fittings or hose damaged? Yes  No
- HOUSEKEEPING**
  - 26. Any accumulations of rubbish in buildings or yard? Yes  No
  - 27. Any area untidy or congested? Yes  No
  - 28. Any sprinkler heads obstructed? Yes  No
  - 29. Any combustibles adjacent to switchgear, heaters, or battery charging? Yes  No
- MAINTENANCE**
  - 30. Any temporary wiring? Yes  No
  - 31. Any damaged electrical fittings? Yes  No
  - 32. Any heater fuel leaks? Yes  No
  - 33. All oil tank catch pits clear & drain valves closed? Yes  No
- GENERAL CONDITIONS**
  - 34. Any other items requiring comments? Yes  No
- RECOMMENDATIONS**
  - 35. Any recommendations or suggestions? Yes  No

Date:

Signed: